

Terms of Reference

Advisor on Strategic Planning and Public Investment Management Support in Mykolaiv

General Background

EU4Reconstruction. The European Union (EU), together with Denmark, Germany, France and Lithuania, launched EU4Reconstruction, a €37 million Team Europe Initiative (TEI) that unites the strength, experience and solidarity of the EU to support Ukraine's ongoing recovery and reconstruction.

The initiative aims to strengthen governance, improve public investment management, and enhance coordination across levels of government, with a strong emphasis on EU values.

The initiative is divided in two parallel streams:

Stream 1. Reconstruction governance and construction sector reform, municipal support and participation. Stream 1 is composed of GIZ (Lead Organisation) and Expertise France (Partner Organisation).

Stream 2. Institutional strengthening of SARDI ecosystem and major municipalities. Stream 2 gathers the Ministry of Foreign Affairs of Denmark (Lead Organisation) and CPVA (Partner Organisation).

EU4Reconstruction will reinforce the leadership of the Ministry for Communities and Territories Development, strengthen the State Agency for Reconstruction and Development of Infrastructure, empower local governments to manage reconstruction professionally and sustainably, and support civil society and independent media to play an active role in oversight, ensuring public trust and reducing corruption risks.

EU4Reconstruction will strengthen the institutional capacity of major Ukrainian municipalities as a key element of supporting effective, transparent, and sustainable recovery and reconstruction processes. As cities take on an increasingly important role in planning, coordinating, and implementing recovery and development priorities, there is a need to further strengthen municipal systems for strategic planning, performance management, project preparation, and public investment management.

Mykolaiv City Council plays a critical role in coordinating recovery and reconstruction efforts and ensuring that future development priorities are translated into realistic, implementable, and investment-ready initiatives. The scale and complexity of reconstruction needs further strengthening of municipal capacities to manage strategic planning processes, monitor implementation progress, coordinate cross-sectoral priorities, and develop high-quality projects aligned with available and potential financing opportunities.

Within this context, EU4Reconstruction will provide technical assistance and institutional support to strengthen the capacity of Mykolaiv City Council to effectively manage strategic development and reconstruction processes. The support will contribute to the achievement of the following EU4Reconstruction results:

- **Enhanced capacity of cities to undertake strategic long- and medium-term planning and monitoring of strategic plans related to reconstruction**, through strengthening

strategic governance processes, performance monitoring mechanisms, institutional coordination arrangements, and capacities for effective strategy implementation;

- **Enhanced capacity of cities to undertake detailed and realistic project design**, through strengthening municipal approaches to project identification, preparation, prioritisation, investment planning, and the development of an implementation-oriented pipeline of recovery and development projects.

To support these objectives, EU4Reconstruction will provide methodological guidance, technical expertise, and institutional support to Mykolaiv City Council. The Advisor will serve as the local implementation and coordination focal point for EU4Reconstruction activities in Mykolaiv, ensuring effective coordination between the Programme team, municipal departments, and engaged experts, and supporting the adaptation, institutionalisation, and practical application of project outputs.

Objective

The objective of this assignment is to provide embedded advisory, coordination, and implementation support to Mykolaiv City Council in strengthening strategic governance, reconstruction planning, and public investment management capacities in line with EU priorities, international good practices, and national recovery frameworks.

Acting on behalf of the EU4Reconstruction programme, the Advisor will serve as the principal local coordination and implementation focal point for programme activities in Mykolaiv. The Advisor will support the municipality in translating technical assistance, methodologies, and recommendations developed under EU4Reconstruction into practical institutional arrangements, improved management processes, and sustainable municipal practices.

The Advisor will support Mykolaiv City Council in the following areas:

- strengthening strategic planning and performance-oriented governance capacities, including the implementation, monitoring, and operationalisation of strategic development priorities related to recovery and reconstruction;
- strengthening municipal public investment management capacities, including project identification, preparation, prioritisation, investment planning, and development of an implementation-oriented project pipeline;
- supporting coordination between municipal departments, EU4Reconstruction experts, and other stakeholders involved in strategic planning, recovery, and investment processes;
- promoting institutional ownership, knowledge transfer, and practical application of methodologies and tools developed through EU4Reconstruction technical assistance.

The Advisor shall not replace lead experts or consultants engaged under specific EU4Reconstruction assignments. The preparation of technical studies, strategic documents, methodologies, assessments, and specialised analytical outputs shall remain the responsibility of the respective experts. The Advisor's role is to facilitate coordination, support local adaptation and institutionalisation of outputs, monitor implementation progress, identify barriers, and ensure effective knowledge transfer within the municipal administration.

The Advisor will be embedded within Mykolaiv City Council and primarily based in Mykolaiv throughout the duration of the assignment, while maintaining close coordination with the EU4Reconstruction team in Kyiv and participating in programme activities as required.

Scope

The scope of work covers the activities necessary to support the implementation of EU4Reconstruction activities within the Mykolaiv City Council by facilitating institutional coordination, strengthening strategic governance systems, and supporting the practical application of improved public investment management approaches. The Advisor shall act as the principal local implementation and coordination focal point for the Programme in Mykolaiv, ensuring that technical assistance provided under EU4Reconstruction is effectively coordinated, adapted to the municipal context, institutionalised, and translated into improved municipal management practices supporting recovery and reconstruction.

The Advisor's work shall build upon the technical expertise, methodologies, and recommendations developed by EU4Reconstruction experts and other contracted consultants. The Advisor shall not replace the lead authors or thematic experts responsible for preparing strategic documents, analytical studies, methodologies, assessments, project preparation tools, or other specialised outputs. Instead, the Advisor shall facilitate coordination, support implementation, promote institutional ownership, monitor progress, identify implementation barriers, and ensure effective knowledge transfer within the municipal administration.

The scope of work shall include, but not be limited to, the following areas:

1. Programme Coordination and Institutional Implementation Support

The Advisor shall coordinate the implementation of EU4Reconstruction activities within the Mykolaiv City Council and serve as the primary interface between the Programme, municipal stakeholders, and external experts engaged under the assignment.

This shall include:

- coordinating the implementation of activities and recommendations developed under EU4Reconstruction assignments;
- facilitating cooperation between municipal departments, external experts, development partners, and other stakeholders involved in strategic planning, recovery, and investment processes;
- supporting the preparation, coordination, and follow-up of implementation plans, institutional decisions, and agreed actions;
- identifying implementation risks, institutional bottlenecks, and coordination challenges, and proposing practical solutions;
- supporting the organisation and facilitation of coordination meetings, working groups, consultations, and capacity-building activities;
- promoting institutional ownership of improvements and ensuring structured knowledge transfer to relevant municipal departments.

2. Strategic Planning and Performance-Oriented Governance

The Advisor shall support the implementation and institutionalisation of strategic planning, monitoring, and performance management approaches within the Mykolaiv City Council, with a particular focus on recovery and reconstruction-related priorities.

This shall include:

- supporting the implementation, operationalisation, and monitoring of the Mykolaiv development strategy and related strategic planning documents;
- promoting integrated, evidence-based, and results-oriented approaches to strategic planning and municipal management;
- supporting the establishment and improvement of institutional arrangements for strategy implementation and cross-departmental coordination;
- facilitating the development and application of monitoring, reporting, and performance assessment mechanisms for strategic priorities;
- supporting the alignment of strategic objectives with municipal budgeting, recovery programming, and investment planning processes;
- facilitating the practical application of methodologies, analytical tools, and recommendations developed by EU4Reconstruction experts;
- supporting the use of strategic monitoring information for evidence-based decision-making and adjustment of implementation priorities.

3. Public Investment Management and Project Preparation Capacities

The Advisor shall support the strengthening of municipal capacities for public investment management, project preparation, prioritisation, and development of an implementation-oriented project pipeline.

This shall include:

- supporting the institutionalisation of municipal PIM processes in line with national reforms and international good practices;
- facilitating the integration of public investment management processes with strategic planning, budgeting, and recovery priorities;
- supporting the establishment, structuring, and continuous improvement of a pipeline of priority recovery and development projects;
- coordinating the application of approaches and tools related to project identification, preparation, prioritisation, appraisal, and investment readiness developed under EU4Reconstruction;
- supporting municipal departments in improving the quality, completeness, and feasibility of project concepts and investment proposals;
- facilitating cooperation between municipal departments responsible for sector development, finance, investment planning, and project implementation;
- supporting the application of project preparation methodologies, templates, and guidance developed through EU4Reconstruction technical assistance;
- promoting improved institutional capacity to prepare projects suitable for financing from national and international sources.

4. Capacity Development and Knowledge Transfer

Across all areas of work, the Advisor shall contribute to strengthening the institutional capacity of the Mykolaiv City Council through continuous coordination support, coaching, and knowledge transfer.

This shall include:

- supporting municipal staff in applying modern approaches to strategic governance, recovery planning, and public investment management;

- facilitating the adaptation of international and European good practices to the local institutional context;
- promoting cooperation and knowledge sharing among municipal departments involved in strategic planning, finance, investment, and project implementation;
- contributing to the development and use of practical tools, templates, guidance materials, and institutional procedures supporting sustainable implementation;
- supporting organisational learning and strengthening the municipality's capacity to manage strategic development, reconstruction planning, and investment processes beyond the duration of the assignment.

Knowledge, Skills, and Competencies

The Advisor is expected to demonstrate the following knowledge, skills, and professional competencies relevant to the successful implementation of this assignment:

- Strong knowledge of Ukraine's public administration, decentralisation, and local governance systems, including the institutional, legal, and regulatory frameworks governing municipal development, strategic planning, public investment, recovery planning, and local self-government.
- Sound understanding of strategic governance and municipal management processes, including strategic planning, integrated development planning, results-based management, performance monitoring, institutional coordination, and the alignment of strategic priorities with budgeting and decision-making processes.
- Good understanding of Public Investment Management (PIM) principles and practices, including project identification, preparation, prioritisation, appraisal, capital investment programming, investment readiness, and the integration of public investment planning with municipal strategic and financial management.
- Understanding of municipal recovery and reconstruction planning processes, including the translation of long-term development priorities into implementable programmes, projects, and investment initiatives.
- Strong understanding of institutional change management, organisational development, and the practical implementation of governance improvements within public sector institutions.
- Excellent coordination, facilitation, and stakeholder engagement skills, including the ability to establish effective working relationships and facilitate cooperation among municipal departments, international experts, development partners, and other stakeholders involved in recovery, strategic planning, and investment processes.
- Demonstrated ability to coordinate multidisciplinary assignments involving multiple actors, ensuring effective communication, alignment of activities, timely follow-up, risk identification, and practical implementation of agreed actions.
- Strong analytical and problem-solving skills, with the ability to assess institutional capacities, identify implementation barriers, analyse complex governance and investment challenges, and develop practical, implementation-oriented recommendations.
- Excellent organisational and project coordination skills, including the ability to manage multiple priorities, monitor implementation progress, coordinate inputs from different stakeholders, and deliver high-quality outputs within agreed timelines.
- Excellent written and verbal communication skills, including the ability to prepare clear reports, analytical notes, presentations, briefing materials, and decision-support documents for both technical and non-technical audiences.

- Ability to support the preparation, review, and implementation of strategic documents, project pipelines, investment planning instruments, and institutional procedures in cooperation with municipal stakeholders and external experts.
- High standards of professionalism, integrity, discretion, and ethical conduct, including the ability to work with sensitive information, identify and declare potential conflicts of interest, and maintain impartiality while supporting institutional improvement processes.
- Ability to work independently while operating effectively as part of a multidisciplinary and international team in a dynamic and evolving recovery environment, adapting to changing priorities and institutional needs.
- Fluency in Ukrainian, both written and spoken, is required. Good command of English, both written and spoken, is required for effective communication with the EU4Reconstruction team, international experts, and development partners, as well as for the preparation of reports and other assignment-related documentation.

Qualifications

The Advisor shall possess the following qualifications and professional experience:

- Master's degree in Public Administration, Economics, Public Policy, Political Science, Law, Urban and Regional Development, Finance, Governance, Project Management, or another relevant field demonstrating the capacity to perform the duties and responsibilities described in this Terms of Reference;
- At least seven (7) years of relevant professional experience in strategic advisory, public sector reform, institutional development, governance support, municipal development, or implementation of development and reform initiatives in cooperation with public authorities;
- Demonstrated professional experience in one or more of the following areas: strategic planning and management; public investment management and investment planning; municipal development and recovery planning; project preparation and investment readiness; local governance and public administration reform;
- Proven experience in supporting municipalities, regional authorities, or other public institutions in the development, implementation, monitoring, or improvement of strategic plans, development programmes, investment frameworks, or institutional management systems;
- Demonstrated experience in supporting the preparation and prioritisation of public investment projects, including project identification, concept development, feasibility assessment, investment planning, or development of project pipelines, will be considered a strong asset;
- Experience working with international organisations, donor-funded programmes, technical assistance projects, or international development partners will be considered a strong asset;
- Experience in supporting recovery and reconstruction processes, decentralisation reform, public finance management, municipal governance, or infrastructure development initiatives will be considered an advantage;
- Previous experience working in complex institutional and multi-stakeholder environments, including cooperation with senior municipal officials, local government representatives, international experts, development partners, and other stakeholders, will be considered an asset.

Eligibility Requirements and Independence of the Advisor Role

To ensure the effectiveness, independence, and sustainability of the support provided under this assignment, applicants who are currently employed by the Mykolaiv City Council or its executive bodies, or who have been employed by the Mykolaiv City Council or its executive bodies during the six (6) months preceding the application deadline, shall not be eligible to participate in this selection process where their previous responsibilities were related to the areas covered by this Terms of Reference, including strategic planning, recovery planning, public investment management, project preparation, investment planning, or municipal development processes.

The purpose of this requirement is to ensure that the Advisor provides independent implementation support, facilitates institutional strengthening, and contributes to the development of sustainable municipal capacities. Engaging a person who currently performs, or has recently performed, functions directly related to the scope of this assignment within the Mykolaiv City Council may reduce the added value of the advisory support and create a risk of substituting existing municipal capacities rather than strengthening them.

The EU4Reconstruction programme aims to enhance the institutional capacity of the Mykolaiv City Council to independently manage strategic development and reconstruction processes, including improved strategic planning, monitoring, project preparation, and investment management practices. The assignment is therefore designed to provide external expertise, coordination support, knowledge transfer, and institutional change support rather than replace or duplicate existing municipal roles and responsibilities.

Applicants shall confirm their eligibility and compliance with this requirement as part of their application submission.

Deliverables

The deliverables described below reflect the implementation-oriented, coordination, and advisory nature of the assignment. They are intended to demonstrate tangible progress in strengthening the capacity of the Mykolaiv City Council to manage strategic planning, reconstruction priorities, and public investment processes with the support of the EU4Reconstruction programme.

Given the adaptive and context-specific nature of the assignment, the detailed content of individual deliverables may be refined during implementation through agreement between EU4Reconstruction and the Mykolaiv City Council, provided that the overall objectives, expected results, and scope of the assignment are maintained.

The Advisor shall deliver the following outputs:

1. Inception Report and Annual Work Plan

Within fifteen (15) working days of contract commencement, the Advisor shall submit an Inception Report accompanied by a proposed Annual Work Plan.

The report shall include, at a minimum:

- an initial assessment of institutional priorities and capacity needs related to strategic planning, reconstruction management, and public investment management;

- mapping of key municipal stakeholders, departments, and coordination arrangements relevant to the assignment;
- clarification of roles and responsibilities between the Advisor, EU4Reconstruction experts, and other technical assistance assignments;
- identification of key implementation risks, institutional bottlenecks, and proposed mitigation measures;
- an indicative implementation roadmap and coordination calendar;
- proposed priorities, expected results, and key milestones for the first year of implementation.

The Inception Report and Annual Work Plan shall be reviewed by EU4Reconstruction and discussed with designated counterparts of the Mykolaiv City Council prior to approval.

2. Quarterly Implementation Packages

At the end of each calendar quarter, the Advisor shall submit a Quarterly Implementation Package summarising progress achieved against the agreed work plan and institutional results.

The package shall include:

- progress against agreed priorities, milestones, and implementation actions;
- key institutional improvements achieved in strategic planning, monitoring, and public investment management;
- status of implementation of recommendations and tools developed under EU4Reconstruction assignments;
- progress in strengthening project identification, preparation, prioritisation, and investment pipeline management processes;
- implementation challenges, identified risks, and proposed corrective measures;
- recommendations for priorities during the subsequent reporting period.

The Quarterly Implementation Packages shall focus on achieved institutional results, practical application of tools and approaches, and progress towards sustainable municipal practices rather than solely on activities undertaken.

3. Mid-Term Review

Approximately six (6) months after commencement of the assignment, the Advisor shall prepare a Mid-Term Review assessing implementation progress and recommending any necessary adjustments to the work plan.

The review shall include:

- assessment of progress against agreed priorities and expected results;
- analysis of improvements achieved in strategic planning, monitoring mechanisms, and public investment management processes;
- assessment of institutional challenges affecting implementation of recovery and investment priorities;
- updated assessment of implementation risks and coordination needs;

- recommendations for adjustments to priorities, approaches, and implementation arrangements during the remaining contract period.

The Mid-Term Review shall be discussed jointly by EU4Reconstruction and the Mykolaiv City Council.

4. Final Handover Package

At the completion of the assignment, the Advisor shall prepare a Final Handover Package documenting results achieved and supporting the sustainability of institutional improvements initiated under the assignment.

The package shall include:

- summary of institutional results achieved during the assignment;
- assessment of progress in strengthening strategic planning, monitoring, and public investment management capacities;
- overview of institutional arrangements, procedures, tools, templates, and mechanisms established or improved;
- status of implementation of recommendations provided through EU4Reconstruction technical assistance;
- overview of the developed or strengthened project pipeline management approaches;
- recommendations for follow-up actions and further institutional development beyond the completion of the assignment;
- transfer of relevant working materials, guidance documents, and implementation records to the Mykolaiv City Council and EU4Reconstruction.

5. Monthly Progress Reports

The Advisor shall submit a concise Monthly Progress Report no later than five (5) working days after the end of each reporting month.

The report shall summarise:

- activities undertaken during the reporting period;
- progress achieved against the agreed work plan and expected results;
- key decisions supported or implementation actions facilitated;
- progress in strategic planning, monitoring, and public investment management improvements;
- implementation challenges, risks, and proposed solutions;
- coordination activities with EU4Reconstruction experts, municipal departments, and other stakeholders;
- planned priorities for the following reporting period.

The Monthly Progress Report shall be accompanied by a signed timesheet and invoice prepared in accordance with the contractual requirements of EU4Reconstruction.

6. Ongoing Advisory and Coordination Support

Throughout the duration of the assignment, the Advisor shall provide ongoing advisory and coordination support, including, where relevant:

- coordination of the implementation of EU4Reconstruction activities within the Mykolaiv City Council;
- facilitation of cooperation between municipal departments, EU4Reconstruction experts, and other stakeholders involved in strategic planning, recovery, and investment processes;
- support for the practical implementation of recommendations, methodologies, and tools developed under EU4Reconstruction assignments;
- review and preparation of institutional, strategic, procedural, and operational documents supporting implementation of agreed improvements;
- preparation of analytical notes, briefing materials, presentations, and decision-support documents;
- facilitation of coordination meetings, workshops, consultations, and working groups;
- support to the development and application of practical tools, templates, procedures, and guidance materials for strategic management and project preparation;
- provision of knowledge transfer and coaching support to relevant municipal staff.

All deliverables shall be prepared in the format, language, and level of detail agreed with EU4Reconstruction. Deliverables intended for operational use by the Mykolaiv City Council shall be reviewed with designated municipal counterparts to confirm their practical applicability prior to final contractual acceptance by EU4Reconstruction.

Budget and timeframe

The maximum budget available for this assignment is up to EUR 24,000 (exclusive of VAT, where applicable). This amount includes the Advisor's professional fees and assignment-related travel costs.

The maximum allocation for travel and subsistence expenses is EUR 2,000, to be reimbursed in accordance with the applicable Ministry of Foreign Affairs (MFA) travel rules and regulations and subject to prior approval by EU4Reconstruction.

The assignment is expected to be implemented over a period of twelve (12) months.

The Advisor is expected to provide services with an indicative workload of up to twenty two (22) working days per calendar month, corresponding to a maximum of two hundred forty four (244) working days over the duration of the contract. The actual level of effort may vary between reporting periods depending on implementation needs, agreed work plans, and the priorities of the EU4Reconstruction programme and Mykolaiv City Council.

The Advisor shall be primarily based in Mykolaiv and is expected to maintain a regular on-site presence throughout the assignment to ensure effective coordination with the Mykolaiv City Council, municipal departments, and stakeholders involved in strategic planning, recovery management, and public investment processes.

The Advisor shall be remunerated on the basis of the agreed daily fee specified in the contract. Payments shall be made on a monthly basis and shall be calculated based on:

- the actual number of working days dedicated to the assignment and confirmed through approved timesheets;
- the satisfactory completion of agreed deliverables and implementation activities for the respective reporting period; and
- eligible and duly documented assignment-related expenses, where applicable, in accordance with EU4Reconstruction policies and procedures.

Each payment shall be subject to:

- submission of a Monthly Progress Report in accordance with these Terms of Reference;
- submission of the signed monthly timesheet;
- submission of an invoice and payment request in accordance with EU4Reconstruction contractual requirements; and
- review and approval of the submitted documentation by EU4Reconstruction.

Duty travel undertaken within the framework of the assignment and approved in advance by EU4Reconstruction shall be reimbursed in accordance with the applicable travel and reimbursement policies of the Programme.

Reporting and management

The Advisor shall operate on behalf of the EU4Reconstruction programme and shall be responsible for supporting and coordinating the implementation of EU4Reconstruction activities within the Mykolaiv City Council. The Advisor shall work in close cooperation with the EU4Reconstruction team, the Mykolaiv City Council, relevant municipal departments, and experts engaged under the Programme.

The Advisor shall act as the local implementation and coordination focal point for EU4Reconstruction activities in Mykolaiv, ensuring effective communication, coordination, local adaptation, and practical application of technical assistance provided under the Programme. The Advisor shall support the translation of expert recommendations, methodologies, and tools into practical municipal processes and institutional improvements.

EU4Reconstruction shall retain overall contractual responsibility, strategic oversight, and quality assurance for the assignment. EU4Reconstruction shall provide guidance and coordination to ensure that the Advisor's work remains aligned with the objectives, priorities, standards, and implementation approach of the Programme, while responding to the institutional needs and recovery priorities of the Mykolaiv City Council.

The Advisor shall maintain regular communication with the EU4Reconstruction team and designated representatives of the Mykolaiv City Council regarding the planning, implementation, monitoring, and follow-up of activities under the assignment. The Advisor shall serve as the primary coordination interface between EU4Reconstruction experts, municipal stakeholders, and other relevant partners involved in the implementation of the Programme in Mykolaiv.

EU4Reconstruction responsibilities

EU4Reconstruction shall be responsible for:

- providing overall strategic guidance, supervision, and coordination of the assignment;
- reviewing and approving contractual deliverables, including progress reports, timesheets, invoices, and other outputs submitted under the assignment;
- providing methodological guidance and feedback on implementation priorities, advisory inputs, and proposed interventions;
- facilitating coordination between the Advisor, EU4Reconstruction experts, international partners, and other stakeholders involved in Programme activities;
- ensuring alignment of the Advisor's work with the objectives and priorities of the EU4Reconstruction programme;
- supporting the resolution of implementation challenges requiring programme-level coordination or decisions.

Mykolaiv City Council responsibilities

The Mykolaiv City Council shall facilitate effective implementation of the assignment by:

- designating a senior functional counterpart responsible for strategic coordination with the Advisor;
- appointing an operational focal point responsible for day-to-day coordination and communication;
- ensuring access to relevant municipal departments, documents, information, data, and working groups necessary for implementation of the assignment, within the limits of applicable legislation;
- supporting coordination among municipal stakeholders involved in strategic planning, recovery management, project preparation, and investment processes;
- supporting consideration, review, and practical application of agreed recommendations, tools, and implementation actions;
- providing feedback on the practical relevance and feasibility of deliverables intended for municipal use.

The annual work plan, first-year implementation priorities, and quarterly implementation priorities shall be discussed and agreed jointly by EU4Reconstruction, the Advisor, and designated representatives of the Mykolaiv City Council.

For substantive deliverables intended to support municipal decision-making, strategic planning processes, or institutional implementation, the Mykolaiv City Council shall provide confirmation of their practical relevance and feasibility before final contractual approval by EU4Reconstruction.

Performance review

The Advisor's performance shall be subject to periodic review by EU4Reconstruction in cooperation with designated representatives of the Mykolaiv City Council. Performance reviews may be conducted during interim and final assessments and shall focus on:

- effectiveness of coordination between EU4Reconstruction, municipal stakeholders, and engaged experts;
- progress achieved against agreed implementation priorities and expected results;
- quality and practical applicability of implementation support provided;
- contribution to strengthening municipal capacities in strategic planning, reconstruction management, and public investment management;

- effectiveness in identifying implementation barriers and supporting their resolution;
- contribution to knowledge transfer, institutional ownership, and sustainable application of improved management practices;
- overall contribution to achieving the objectives of the EU4Reconstruction programme in Mykolaiv.

Any adjustments to the scope, priorities, workload allocation, or implementation arrangements of the assignment may be agreed between EU4Reconstruction, the Advisor, and the Mykolaiv City Council where necessary to respond to evolving Programme requirements, reconstruction priorities, and municipal needs.

How to apply

Interested candidates are invited to submit the following documents in English language:

- Completed [Annex 1](#), including CV;
- Financial proposal, indicating the proposed fee [Annex 2](#);
- Short motivation letter (maximum 3 pages) in English;
- Contact details of at least two referees.

Applications shall be submitted by email to **eu4r@um.dk**, with a copy to **maksym@um.dk** and **tetbar@um.dk**, indicating the subject line: **"Advisor_Mykolaiv_NAME"**.

Incomplete applications or those not submitted in accordance with the instructions above will not be considered.

The deadline for submission is **20 August 2026, 18:00 (Kyiv time)**.

Requests for clarification may be sent to **eu4r@um.dk**, with a copy to **tetbar@um.dk** and **maksym@um.dk** no later than **14 August 2026, 18:00 (Kyiv time)**.

Applicants are advised to ensure successful delivery of their application by confirming receipt of an automatic reply from the email system.

Working language for the application: English.

Evaluation criteria

Bids will be evaluated under the criteria provided below:

#	Criteria	Weight
1	Professional qualifications and experience	80%
2	Proposed budget	20%