

Job Description

Financial Budget Manager

The Management Unit of the EU Anti-Corruption Initiative in Ukraine (EUACI) and the EU4Reconstruction Stream II (Denmark)

The Management Unit of the EUACI and the EU4Reconstruction (Denmark) is looking for a Financial Budget Manager.

If you comply with the conditions below, if you are a dynamic, professional and service-oriented Financial Budget Manager with experience in financial management of a donor funded organisation and want to be part of a workplace with dedicated and hardworking colleagues that want to do their part to create an even better society in Ukraine then send us your application to euaci@um.dk and hanfri@um.dk before 06 May, 2026 cob.

The Management Unit

The Management Unit is encompassing two EU programs that are being implemented by the Government of Denmark (the EUACI and the Danish part of the EU4Reconstruction) and a joint administrative support team divided into a Finance Team and an Administrative Team. This position is for the Finance Team, which will have 4-5 staff members. When fully established, the Management Unit will include around 35-40 staff members.

The EUACI

The EUACI has existed since 2017 and is a joint EU and Government of Denmark (Danish Ministry of Foreign Affairs, MFA) financed programme aimed at supporting Ukraine in its efforts to reduce corruption at the national and local level through the empowerment of citizens, civil society and state institutions. The strategic objectives are that: Corruption in Ukraine is reduced; Ukraine advances with anti-corruption reform; and Reconstruction in war-affected areas of Ukraine is implemented within a framework that incorporates transparency, accountability and integrity.

The EUACI has four intervention areas, namely:

- Support to independent state institutions fighting and preventing corruption;
- Transparency and accountability of the reconstruction process;
- Support cities in war-affected areas in enhancing integrity in the reconstruction process;
- Civil society and media in preventing and fighting corruption.

The EU4Reconstruction

The EU4Reconstruction is a new Team Europe program including the EU-Delegation and EU Member States divided in two workstreams – workstream 1 that is implemented by Germany/GIZ in cooperation with France and is responsible for capacity building of the Ministry of Development, local authorities (smaller cities) and support to NGO's – and workstream 2

implemented by Denmark in cooperation with Lithuania/CPVA (Central Project Management Agency) that is responsible for:

- Capacity building support to the Agency of Restoration;
- Capacity building support to local authorities, bigger cities.

The position

Title: Financial Budget Manager

Place of service: The EUACI/EU4Reconstruction office in Kyiv

Contract: We offer a contract for a fulltime specialist position with the Danish embassy. All staff will have to pass a security check

Contract duration: The Financial Budget Manager will formally be attached to the program EU4Reconstruction (Denmark) that is expected to end in August 2028

Conditions: A salary according to qualifications and embassy staff policy and a benefit package as for embassy staff, health insurance and five weeks of paid holidays

Team: The Financial Budget Manager will be part the Finance Team and will refer to the Head of Finance

Area of Responsibility

The successful candidate will:

- In close coordination with the Head of Finance ensure proper management of all Management Unit Donor Agreements for the EUACI and EU4Reconstruction activities. These tasks will among others include:
- Review and advice whether the budgets and accounting are in accordance with the Danish Guidelines, and in accordance with the budgets of the project agreements and donor requirements.
- Prepare timely reporting and disbursement requests to the Donors and ensure that these are in accordance with the donor agreements and with their general and special conditions.
- Review and verify supporting documentation regularly.
- Prepare regular and ad hoc development and maintenance of budget formats and financial reporting for Donors and the MFA.
- Assist with preparations of audits and controller visit and with follow-up on recommendations.
- Work closely with project managers on development of, and follow-up on activity budgets.
- When needed assist with registrations in the Project Management System, Financial Management System, Contract Database, and Accounts System.
- Assist with other task as per agreement with the Head of Finance.

Requested Profile/Qualifications

- University degree in Finance, Accounting, Auditing, or relevant field.
- Previous work experience as a Financial Budget Manager or similar is required.
- A minimum of 5 years of experience in the areas of procurement, financial management, compliance and financial monitoring of partners.
- Demonstrate experience and skills in developing and managing large and complex budgets.
- Successful experience supervising and coaching finance and operations staff and fostering a positive team environment.
- Confident user of Microsoft Excel (pivot tables, formulas, data analysis).
- Experience from working with international partners and EU funded projects will be considered as an asset.
- Fluency in Ukrainian and English language is required.

Personal qualifications

- Be an inspiring person who takes responsibility, takes initiative, optimizes procedures, contributes to the corporate spirit and promote high compliance standards in order for EUACI/EU4R to comply with donors' requirements.
- Be service-minded, flexible, ready to take new responsibilities, and to assist colleagues.
- Possess a keen sense of ethics, integrity, and credibility.
- Ability to work under pressure with tight deadlines, flexibility, and an entrepreneurial spirit.
- Analytical, decision making and strategic planning skills and the ability to handle multiple priorities

Deadline for applications

Interested candidates should submit their applications and CV in English to euaci@um.dk and cc hanfri@um.dk, before close of business on 06 May, 2026. Please write in the email subject "Application for Financial Budget Manager".