**Job Description**

**Financial Compliance Expert**

**The Management Unit of the EU Anti-Corruption Initiative in Ukraine (EUACI) and the EU4Reconstruction Stream II (Denmark)**

*The Management Unit of the EUACI and the EU4Reconstruction (Denmark) is looking for a Financial Compliance Expert.*

*If you comply with the conditions below, if you are a dynamic, professional and service-oriented financial management expert with procurement and financial monitoring experience and want to be part of a fascinating workplace with dedicated and hardworking colleagues that want to do their part to create an even better society in Ukraine then send us your application to* *euaci@um.dk* *and* *hanfri@um.dk* *before close of business on October, 30.*

**The Management Unit**

The Management Unit is encompassing two EU programs that are being implemented by the Government of Denmark (the EUACI and the Danish part of the EU4Reconstruction) and a joint administrative support team divided into a finance component and an administrative component. This position is for the Financial Team, which will have 4-5 staff members. When fully established, the Management Unit will include around 35-40 staff members.

**The EUACI**

The EUACI has existed since 2017 and is a joint EU and Government of Denmark financed programme aimed at supporting Ukraine in its efforts to reduce corruption at the national and local level through the empowerment of citizens, civil society and state institutions. The strategic objectives are that: Corruption in Ukraine is reduced; Ukraine advances with anti-corruption reform; and Reconstruction in war-affected areas of Ukraine is implemented within a framework that incorporates transparency, accountability and integrity.

The EUACI has four intervention areas, namely:

* Support to independent state institutions fighting and preventing corruption;
* Transparency and accountability of the reconstruction process;
* Support cities in war-affected areas in enhancing integrity in the reconstruction process;
* Civil society and media in preventing and fighting corruption.

**The EU4Reconstruction**

The EU4Reconstruction is a new Team Europe program including the EU-Delegation and EU Member States divided in two workstreams – workstream 1 that is implemented by Germany/GIZ in cooperation with France and is responsible for capacity building of the Ministry of Development, local authorities (smaller cities) and support to NGO’s – and workstream 2 implemented by Denmark in cooperation with Lithuania/CPVA (Central Project Management Agency) that is responsible for:

* Capacity building support to the Agency of Restoration;
* Capacity building support to local authorities, bigger cities.

**The position**

Title: Financial Compliance Expert

Place of service: The EUACI/EU4Reconstruction office in Kyiv.

Contract: We offer a contract for a fulltime specialist position with the Danish embassy. All staff will have to pass a security check.

Contract duration: The Financial Compliance Expert will formally be attached to the program EU4Reconstruction (Denmark) that is expected to end in August 2028.

Conditions: A salary according to qualifications and embassy staff policy and a benefit package as for embassy staff, including performance bonus, health insurance and five weeks of paid holidays.

Team: The Financial Compliance Expert will be part the Finance Team of 4-5 staff and will refer to the Head of Finance.

**Area of Responsibility**

The successful candidate will:

* Provide guidance and quality control of the selection process of grantees, including assessment of the feasibility of the proposed budgets.
* Provide guidance and quality control of procurement and finance processes and assist EUACI/EU4R staff with entering into contracts with consultant and service providers.
* Provide technical assistance when EUACI/EU4R enters into to engagements with grantees and contracts with consultants and service providers including ensuring that these are in accordance with the rules and regulations of the Danish Ministry of Foreign Affairs, EUACI/EU4R procedures, and Ukrainian legislation.
* Conduct financial pre-assessment of grant applicants in line with the overall guidelines of the Danish Ministry of Foreign Affairs and keep the EUACI/EU4R guidelines up to date.
* Review financial reporting and audits reports from grantees and ensure that compliances issues are addressed and acted upon.
* Plan and prepare financial monitoring visits to grantees in close collaboration with project managers.
* Assist with registrations in the Project Management System, Financial Management System, Contract Database, and Account System.
* Assist with other related task as per agreement with the Head of Finance.

**Requested Profile/Qualifications**

* Relevant university degree.
* Experience from a similar position as Financial Compliance Expert or similar.
* A minimum of 5 years of experience in the areas of procurement, financial management, compliance and financial monitoring of partners.
* Experience from working with international partners will be considered as an asset.
* Fluency in Ukrainian and English language is required.

**Personal qualifications**

* Be an inspiring person who takes responsibility, takes initiative, optimizes procedures, contributes to the corporate spirit and promote high compliance standards in order for EUACI/EU4R to comply with donors’ requirements.
* Be service-minded, flexible, ready to take new responsibilities, and to assist colleagues.
* Possess a keen sense of ethics, integrity, and credibility.
* Ability to work under pressure with tight deadlines, flexibility, and an entrepreneurial spirit.

**Deadline for applications**

Interested candidates should submit their applications and CV to euaci@um.dk and cc hanfri@um.dk before close of business on October, 30. Please write in the email subject “Application for Financial Compliance Expert”.